

APPLICATION SUBMITTAL REQUIREMENTS

Please make sure you submit all the required documents with your application:

A complete application is required at the time of submittal. Missing required documentation will result in failed reviews and resubmittal fees.

- Scope of Work can be attached if more space is needed
- Site plan with distances to each property line and/or easement labeled
- Deck framing detail for all decks
- Port-a-potty (on property once permit is issued)
- Dumpster (on property once permit is issued)
- Swimming pool plans, including site plans and equipment locations. Distance from all property lines shall be labeled.
- Foundation plan, *if applicable*
- Accessibility plan, *if applicable*
- Life Safety Plan for non-residential construction
- Floor plan, *if applicable*
- Signed and sealed architectural plans*, *if applicable, with a code summary*
- MEP plans, signed and sealed, *if applicable*
- COMcheck or REScheck energy compliance worksheets, *if applicable*
- Building elevations for all non-residential construction, or when required by Planning Dept.
- Typical wall sections, *if applicable*
- HOA approval documentation, *if applicable*

*Per O.C.G.A. 43-4-4(b)(30), new or existing assembly occupancies, educational, health care, correctional or detention facilities, hotels, dormitories or lodging facilities, multifamily housing and care facilities require the plans to be prepared by a State of Georgia licensed architect. These drawings shall bear the seal and signature of the architect of record.

Certain applications require photocopies of contractor license, registered agent documents, WASA tap receipts, WASA grease tap plan approvals, Water Department receipts, Health Department approvals for construction, or other documentations.

**MERIWETHER COUNTY
BUILDING DEPARTMENT
124 N. COURT SQAURE
GREENVILLE GA 30222
706-672-1283**

Office Use Only: MUST have with application
_____ E911 Address
_____ Zoning Approval
_____ Health Dept Appr.
_____ Power Co. Info
Make sure not within a City _____
PERMIT NO. _____

PRIMARY POINT OF CONTACT

Name _____
Company _____
Address _____
_____ GA _____
State Cert. No. _____
Phone No. _____
Email Address _____

PROPERTY OWNER

Name _____
Company _____
Address _____
_____ GA _____
Map Parcel _____
Phone No. _____
Email Address _____

CONTRACTOR (If different from POC)

Licensee/Supervisor _____
State Certification NO. _____
Company _____
Address _____
_____ GA _____
Phone No. _____
Email Address _____

JOB SITE INFORMATION

Address _____
Use _____ Residential
_____ Commercial
Subdivision _____
Lot No. _____
In city limits _____ yes _____ no

SCOPE OF WORK (Enter all applicable information)

Description
of work:

Includes: ___ Electrical ___ Plumbing ___ Mechanical

Heated SF _____ X **\$104.03 PSF =** _____

Non Heated SF _____ X **\$ 22.45 PSF =** _____

Garage _____ X **\$54.43 PSF =** _____

Porch _____ X **\$15.00 PSF =** _____

Bonus Room _____ X **\$22.45 PSF =** _____

Plan Review Fee **\$125**

Type of Work: ___ New ___ Addition ___ Alteration

Total Accessed Value \$ _____

Total Due \$ _____

Paid: CK# _____ CC _____ Cash _____

Occupancy/ Use Group: A1 F1 I1 R3 A2 F2 I2 R4 A3 H1 I3 S1 A4 H2 I4 S2 A5 H3
M U B H4 R1 E H5 R2

Construction type: IA IIA IIIA IVA VA IB IIB IIIB IVB VB

Pool Type: Above Ground In ground Hot tub spa

Pool Security: Existing fence New fence Other

Electricity Provider: Diverse EMC Georgia Power Southern Rivers

I hereby certify that I have read and examined this application and know the same to be true and correct and that all provisions of laws and ordinances governing this type of work will be complied with. The granting of a permit does not presume to give authority to violate the provisions of any other state or local law regulating construction or the performance thereof.

Signature of Contractor or Registered Agent

Date